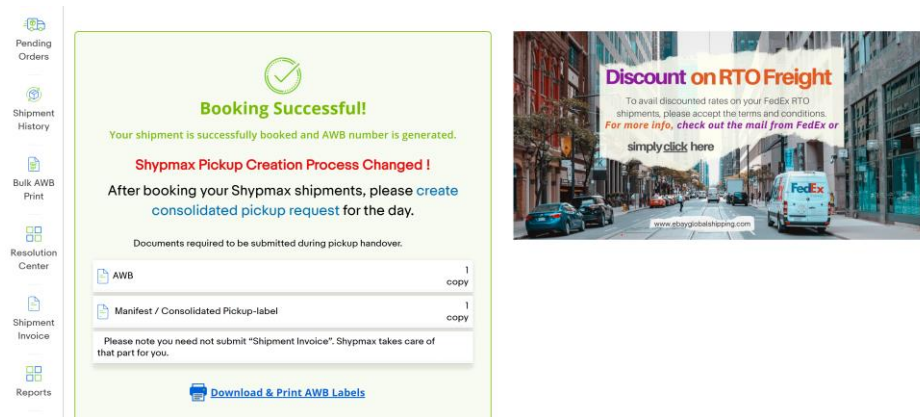


Shypmax consolidated pickup (Manifest) creation process

Shipments can be booked as per existing process by entering required details like weight, pickup date, pickup address and item details.

However, going forward, the Scheduled pickup date selected during shipment booking Step-2 page will not be enough to trigger pickup request for Shypmax.

A separate consolidated pickup (manifest) need to be created from the “Pickup Request” page (<https://www.ebayglobalshipping.com/logistic-partners-create-pickup>). Below is the process to do the same.



“Shypmax” Pickup creation Process

- Mandatory filters – Kindly select Logistics Partner “Shypmax” and Pickup address which was selected during shipment booking process
- Optional filters – You may filter as per booking date and scheduled pickup date range to consolidate pickup.

The screenshot shows the 'Pickup Request' form in the Shypmax system. The top navigation bar includes 'Pending Orders', 'Cancel', 'Pickup Request' (active), 'Pickup History/Reschedule', 'Shipping Calculator', and 'Track'. The form has several sections: 'Logistic Partner' (dropdown set to 'Shypmax'), 'Pickup Address' (dropdown set to 'New address'), 'Booking Date', and 'Scheduled Pickup Date'. There are 'Apply' and 'Reset' buttons. Below these is a table with columns: 'AWB No', 'Serv', 'Price (INR)', 'Declared Weight (Kgs)', 'Pickup Address', 'Booking Date', and 'Scheduled Picku'. The table contains one row with data: 'SHPMX0001150402', 'Perce', '330.02', '1', 'New address', '22-03-2023 18:03:02', and '23-03-2023 05:'. At the bottom, there are fields for 'Pickup Date' (dd-mm-yy), 'Total Number Of Shipment Count', and 'Total Bag Weight (kg)', followed by a 'Create Pickup' button.

- There is no limit on no. of shipments that can be selected or combined for Pickup creation.
- Once shipments are selected, kindly select Pickup date on which the pickup needs to happen.

- Pickups can be scheduled on same day or next day. Before 12:00 PM, the pickup can only be scheduled for the same day. Post that i.e., after 12 PM every day the pickup can only be scheduled for the next day.
- Pickup can be scheduled within 7 days of shipment booking.
- Once Details are added, kindly click on “Create Pickup” and pickup creation will be completed.
- Post completion of pickup creation, you will get a manifest document for downloading which needs to be handed over during pickup by Shypmax first mile partner.

✓ Your pickup request has been submitted successfully [click here to download manifest pdf](#). You can check pickup history page for more info
Action processing results: Create Pickup ({}).

Logistic Partner *
Shypmax

Pickup Address *
New address

Booking Date

Scheduled Pickup Date

Apply > Reset >

AWB No	Service Type	Buyer ID	Total Price (INR)	Declared Weight (Kgs)	Pickup Address	Booking Date	Scheduled Pict
No Date Found							

● Pickup Rescheduling Process

- From this page (<https://www.ebayglobalshipping.com/pickup-history-reschedule>), all the shipments that are scheduled for the pick-up on a day can be viewed.
- Mandatory filter - Select Logistic Partner which is a mandatory field.
- Optional filters -You may filter pickups generated using the filters – AWB, pickup address and Scheduled pickup date.
- Pickup can be cancelled for whole pickup request or single AWB.

Search by AWB No

Shypmax

New addr...

Scheduled Pickup Date

Apply Reset

AWB NO	Booking Date	Logistic Partner	Scheduled Pickup Date
9341 23 Mar		New address	Package Weight: 2 Kg
SHPMX0001150602	22/03/2023	Shypmax CSB-V	23/03/2023
SHPMX0001150603	22/03/2023	Shypmax CSB-V	23/03/2023

Cancel Pickup >

Remove >

Remove >

- Once the pickup is cancelled the order will be reflecting again in “Pickup Request” tab through which sellers create another pickup request for the order.
- If pick up against single or some of AWBs in existing manifest is cancelled the existing pickup (which might have other shipments) will stay intact.
- At present the change is only for FedEx and Shypmax. However, going forward the process might be expanded to other partners too.